



CATALYSIS SOCIETY OF SOUTH AFRICA

**DRAFT MINUTES OF THE CATSA ANNUAL GENERAL MEETING
HELD AT LEGENDS GOLF RESORT & SPA, MOKOPANE, LIMPOPO
ON 13 NOVEMBER 2018 AT 11:40**

REGISTER OF ATTENDANCE

A Kunene	UCT	C Tucker	UCT	M Sebitlo	UFS
T Nyathi	UCT	E van Steen	UCT	A Ehlers	UJ
L Macheli	UCT	N Fischer	UCT	K Lammertsma	UJ
W du Plessis	Clariant	N Prinsloo	Sasol	B Baloyi	Sasol
F du Toit	Clariant	I Beas	BITRI	X Mavundla	Sasol
C Njoku	NWU	X Liu	UNISA	M Ramoitheki	Sasol
M Iqbal	NWU	JV Fletcher	UCT	Z Chonco	Sasol
K Bhengu	NWU	N Luchters	UCT	N Engelbrecht	NWU
A Al-Aeeb	NWU	W Marquart	UCT	J Chetty	Clariant
A Fiebor	UJ	D de Oliveira	UCT	B Madzwili	Sasol
J Chang	UNISA	M Haumann	FAU	H Kishinkwa	NWU
S Roberts	UCT	M Mokhonoana	UL	T Mahado	NWU
J Potgieter	Sasol	N Coville	WITS	V Vermaak	NWU
F Masadza	WITS	S Ojwach	UKZN	L Marais	NWU
J Masilo	WITS	M Fadlalla	UCT	V Louw	NWU
T Buthelezi	WITS	J Mokgadi	BITRI	D Coertzen	NWU
P Mente	WITS	R Thubakgale	UL	M Maphoru	TUT
E Linganiso	WITS	S Mabaleha	UCT	L Matsinha	UJ
H Chauke	UL	Y Yao	UNISA	G de Jager	Sasol
T Kabi	UNISA	R Martin	UCT	P Kooyman	UCT
J Darkwa	BITRI	S Malaza	UJ	C Okoye-Chine	UNISA
W Dlamini	WITS	B Davids	UJ	S Mubenesha	UNISA
I Shen	UNISA	E Beukes	UWC	W Ma	CAER
M Mbatha	UNISA	C Jansen van Vuuren	NWU	J Gorimbo	UNISA
D Mazwi	UNISA	R Krimah	UKZN	T Labi	UCT
S Dubazama	UNISA	S du Preez	NWU	M Werle vd Merwe	UCT
A Folkard	UKZN	JCQ Fletcher	UCT	P Gibson	Sasol
S Moloji	UKZN	G Dlamini	UCT	A Busa	UWC
P Ntola	UKZN	R Mogale	UFS	L Ndzuzo	UWC
N Dyasi	UCT	C Ouma	NWU	C Noakes	Poretech
D Kleinbans	Sasol	C van Sittert	NWU	L de Jager	Poretech
B Miller	Sasol	H Vosloo	NWU	J Mugo	JM
L Ledwaba	Sasol	J Coetzee	Clariant	J Robinson	UCT
A Adeyinka	NWU	A Thompson	Clariant	F Malan	UP
T Molefe	WITS	R Kriek	NWU	M Landman	UP
F Ramutsindela	UNISA	K Musavuli	NWU	H Friedrich	UKZN
L Mthimunye	UCT	N Ramunenyiwa	WITS	S Raseale	UCT
R Stegmann	UCT	B Tlhaole	WITS	Z Yuan	UNISA
A Falch	NWU	A Magubane	WITS	L Mokoloko	WITS



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1. WELCOME AND APOLOGIES

After confirming that a quorum (50% plus 1 of the 157 registered attending delegates or 79 people) had been obtained, the chairperson welcomed all present and noted the importance of the attendance register being circulated.

Apologies from Gary Pattrick (Mintek), Rein Weber (UCT), Michael Claeys (UCT), Gregory Govender (Sasol) and Selwyn Mapolie (US) were noted.

2. CONFIRMATION OF AGENDA

Agenda was confirmed.

3. MATTERS ARISING

No matters arising.

4. CONFIRMATION OF MINUTES OF 2016 AGM

The minutes of the previous meeting were approved with no corrections as a true reflection of the meeting. [Proposed: N. Fischer; Seconded: P. Kooyman]

5. CHAIRPERSON'S REPORT

- Stephen Roberts presented the Chairperson's Report.
- A summary of the activities of the CATSA Committee in 2018 was presented.
- Sponsors:
 - Sponsors of the 2018 Conference were thanked for their generous support.
 - Sponsors of the Best Student Oral award, Clariant, and the Best Student Poster award, Micromeritics were thanked. A 5-year sponsorship-continuation agreement has been concluded for the years 2018 – 2022 with both sponsors.
- Registration of CATSA as Non-Profit Organisation and Tax entity:
 - In addition to the successful registration as tax exempt entity (PBO) with the Tax Exemption Unit of the South African Revenue Service in 2016, as well as appropriate registration and compliancy with respect to VAT, the finalisation of back tax and interest (to the sum of ~R482k) for the period 2008–2015 has recently been concluded such that the Society is fully tax compliant and has now received its SARS Tax Compliancy Certificate.



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- Membership:
 - Database of membership in line with NPO/SARS requirements has been implemented, and membership certificates for all members in good standing distributed. In future, the AGM minutes will be distributed with membership certificates as well as loaded on the CATSA website.
- Investment Banking:
 - The ABSA Investment account has been close and consolidated into the CATSA main operating bank account for the purposes of settling back tax and interest with SARS.
- International Profiling:
 - CATSA was profiled in ChemCatChem [Vol 10, No 10 (May 2018)] as part of the journal's initiative to showcase activities of the various catalysis societies affiliated to EFCATS.
- European Federation of Catalysis Societies:
 - Nico Fischer, one of South Africa's representatives, attended the EFCATS Council Meeting held on 12 October 2018.
 - CATSA is now recognised as a full member of EFCATS, previously being an affiliate member.
 - The forthcoming EuropaCat Conference (14th European Congress on Catalysis), chaired by Walter Leitner, will take place in Aachen, Germany from 18 to 23 August 2019.
 - EuropaCat 2021 (15th European Congress on Catalysis), was selected to be hosted in Prague, Czech Republic from 29 August – 3 September 2021.
 - The forthcoming EFCATS Summer School will take place in Sarteano, Italy from 22 – 27 July 2019.
- Travel Awards:
 - Two oral and one poster award for attendance of ICOMC2018, and one poster award for attendance of the Faraday Discussion on Designing Nanoparticle Systems, as well as two oral awards for the attendance of the EFCATS School on Catalysis, were granted.
- Eminent Visitor Award:
 - Congratulations and thanks was expressed to Prof Krijn de Jong as CATSA Eminent Visitor 2017, who undertook his national tour both before and after the CATSA Conference.
 - Prof Gregory Jerkiewicz was welcomed as Eminent Visitor of the 2018 Conference. Prof Jerkiewicz has already undertaken most of his South African tour prior to the CATSA conference, although the Cape Town leg will take place hereafter.
- Lifetime Achievement Award:
 - Philip Gibson was congratulated as a recipient of a CATSA Lifetime Achievement Award.
- The 2017 CATSA Organising Committee were congratulated on an excellent conference.
- The 2018 CATSA Management Committee were thanked for their tremendous contributions to the governance of the Society, especially the Office Bearer's. Cornie van Sittert and her CATSA 2018 Organising Committee were thanked for the well-managed and enjoyable conference.



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Furthermore, Jack V Fletcher and Nico Fischer were thanked for their efforts in aiding the finalisation of outstanding administrative and financial hurdles.

- Appreciation and thanks were expressed to CATSA's chairperson, Stephen Roberts.

6. TREASURER'S REPORT

- Jack V Fletcher presented the Treasurer's Report.
- The Financial Statements reported at the AGM have been prepared according to previous years, although CATSA's official Financial Statements include all CATSA bank accounts, particularly the income and expenditure from conferences.
- Financial Statement: March 2017 – Feb 2018
 - Budgeted to make a net surplus of R 15,200 – in the final outcome, a Society net loss of R 106 568 was reported for the financial period 2017/18. CATSA 2016 profit of R 31,717 was achieved, this much lower than the targeted R 151,300 and attributable for the overall loss.
 - Budgeted expenditure for local travel grant was not fully awarded, as only one university applied. As such, and in the interests of austerity, local travel grants, have been suspended for the 2018/19 period. Budgeted expenditure for international travel grants was fully awarded, although higher expenditure was realised due to previous financial year payments (to the value of R 15,000) occurring in currently reported financial year. Similarly, Eminent Visitor 2016 expenses (to the value of R 22,666) were realised during the currently reported financial year, along with Eminent Visitor 2017 expenditure. Financial services exceeded the budget due to ongoing and unexpected SARS tax compliancy issues.
 - Once-off VAT liability from CATSA 2016 Conference (due to VAT registration during that financial year) has been settled by the Society, to the value of R 92,999.
 - R 200,000 CATSA 2016 Conference loan has been returned.
 - R 350,000 CATSA 2017 Conference loan has been returned.
 - R 430,000 CATSA 2018 Conference loan was released.
 - Closing cumulative cash balance of R 1,304,746 in current and two investment accounts, with total current assets on the balance sheet equalling R 1,834,746.
- Budget: March 2018 – February 2019
 - Interest on assets budgeted to be lower due to settlement of outstanding back tax (2008–2015) liability.
 - Higher income from Awards Sponsorship through new 5-year deal.
 - No Local Travel Grant has been budgeted due to low take-up as well as cost saving endeavours, whilst International Travel Grants an EFCATS Summer School support remains roughly at previous year levels.
 - Significantly lower Eminent Visitor 2018 expenditure budgeted due to Prof Gregory Jerkiewicz subsidising much of his local and international travel costs.
- The Financial Report was proposed by M. Vosloo, seconded by E. van Steen, and unanimously accepted by the members.



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7. MEDIA OFFICER'S REPORT

- Cornie van Sittert presented the Media Officer's Report.
- Newsletter has been published for 2018, and is available in print copy. An appeal for newsletter articles from the broad catalysis community was once again extended to the Members.
- Website has been upgraded to a new platform and this process included some minor changes to the webpages.
 - It is the desired to also include more historical information on the CATSA website. An appeal for, amongst others, photographs from previous year's conferences was made.

8. STUDENT REPRESENTATIVES'S REPORT

- Huguette Kishinkwa presented the Student Representative's Report.
- A replacement chair of the student committee is being sought, and will be announced shortly to sit on the CATSA Committee as Student Representative.
- Student inter-institutional participation and networking was once again encouraged.

9. CONFERENCE 2017 REPORT

- Peter Mokhonoana presented the Conference 2017 Report.
- The conference accounts have as yet not been closed due to unpaid delegate registration fees, as well as VAT returns.
- 228 delegates, comprising 124 students and 104 standard delegates, attended the 2017 Conference. There was good student representation for oral and poster presentations across a wide spread of universities.
- Excellent interactions with the 2017 Eminent Visitor, Prof Krijn de Jong – the national tour was very successful.
- Special thanks and appreciation was extended to the very generous sponsors, as well as the 2017 Organising Committee.

10. CONFERENCE 2018 ORGANISER'S INTERIM REPORT

- Cornie van Sittert, Chair of Organising Committee of CATSA 2018 presented an update on the 2018 Conference.
- Although higher participation was previously anticipated, 157 delegates and 5 accompanying persons are attending – 14 registered delegates who have not paid did not arrive, and a further 8 cancelled at very late notice, also without paying. This has led to significant unrecoverable costs to the conference, and mechanisms should be put in place in future to circumvent this eventuality.
- Special thanks and appreciation to the very generous sponsors.



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11. CONFERENCE 2019 UPDATE

- Jack V Fletcher, Organising Committee Member of CATSA 2019 presented an overview of the plans for the next year's CATSA Conference.
- The event is to be hosted by the University of Cape Town at Club Mykonos in Langebaan from 10 – 13 November 2019.
- Prof Angelos Efstathiou of the University of Cyprus, Cyprus has accepted the invitation as the CATSA Eminent Visitor for 2019.

12. CHANGES TO ADMINISTRATIVE STRUCTURE TO CATSA

- Stephen Roberts presented a summary of proposed changes to the administrative and financial management structure of the Society that the CATSA Management Committee is intent on pursuing in the coming year(s).
- These proposed changes that will be investigated include:
 - adoption of CATSA Secretary (non-official Officer Bearer established by Management Committee Protocol and not a change in the Constitution) for the purposes of administrative oversight and to ensure all formal NPO administrative obligations are undertaken;
 - use of an external (non-Member) bookkeeper/administrator to handle all accounting and fiduciary compliance related matters; and
 - use of an external professional conference organisation company to handle all non-scientific related matters.
- Changes that were considered but ultimately discarded include:
 - longer term for the CATSA Chairperson so as to allow for less frequent changes as well as alignment with EFCATS/IACS;
 - less frequent CATSA conferences (e.g. biennially instead of annually) so as to lessen the organisational burden, but which would in effect decrease the Society's revenue; and
 - the amalgamation of CATSA into another related scientific body (e.g. SACI) so as to draw on their administrative strengths, but which is felt will lead to increased costs of association to that body.

13. SOUTH AFRICAN CATALYSIS ROADMAP

- Philip Gibson presented an outline of the process to be followed in drafting the newly re-invigorated 'Roadmap for Catalysis in South Africa'.
- Industry and government have continued to re-affirmed their interest in the compilation of a *vision* document for the future of catalysis in South Africa – Philip Gibson has kindly agreed to coordinate the efforts on behalf of CATSA.



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- The process will involve a number of questionnaires, workshops and one-on-one meetings with industrial, academic and governmental institutions in South Africa as well as international advisors from the international community. The roadmap is envisaged to be applicable not only to South Africa, but also our SADC neighbours with whom we have increasingly strong ties and mutual interests.
- The Roadmap is envisaged to be completed within the coming year.

14. INTERNATIONAL YOUNGER CHEMISTS NETWORK

- Bianca Davids introduced the International Younger Chemists Network initiative to the CATSA community, and requested that interested parties view the website for further information.

15. ANY OTHER BUSINESS

- None.

16. ELECTION OF NEW COMMITTEE MEMBERS

- Nominated:

Selwyn Mapolie
Nico Fischer
Nico Prinsloo
Cobus Kriek
Xinying Liu
Jack V Fletcher
Holger Freidrich

- Elected:

Nico Fischer
Jack V Fletcher
Holger Friedrich
Selwyn Mapolie

- Co-opted

Gary Patrick
Nico Prinsloo
Francois du Toit
Cobus Kriek
Rosalind Stegmann

❖ MEETING CLOSED